



# Long Stratton Town Council

## **MINUTES OF MEETING HELD ON 20 JULY 2020 AT 7pm AT THE PAVILION ON MANOR ROAD OF LONG STRATTON TOWN COUNCIL AND VIA ZOOM.**

**In attendance: Councillors Kevin Worsley (Chairman), Mark Gladding (Vice Chair), Judith Baker, Mathew Pochin, Bob Mackenzie, Andrew Lansdell, Eddie Earp (7:25) Kelly Lunness, Diane Woodham, County Councillor Alison Thomas, District Councillors Alison Thomas and Josh Worley**

**Becky Buck (Clerk)**

**1. To receive apologies for absence**

There were no apologies for absence received.

**2. To receive disclosures of interest and dispensations**

Councillor Bambridge declared an interest in item 8,a,i

**3. To allow members of the public and district and county councillors to speak - max 15 minutes in total**

County Councillor Thomas gave the following report: Working with social services to ensure vulnerable families are supported and working with schools to ensure a safe return to school in September. Some special schools may take a few weeks longer to get back to normal. Highways, it has been a challenge during the lockdown in terms of gangs not being able to socially distance and supplies of materials not being available but they were now doing their best to catch up.

District Councillor Worley gave the following report: The South Norfolk help hub had been exceptionally busy with supporting the Community during the Covid19 pandemic. 50 employees had been redeployed to assist with the volume of calls and enquiries. Long Stratton residents also played their part with at least 40 being available to support those that were self-isolating and vulnerable. He advised that he was now on South Norfolk Cabinet responsible for Finance with Councillor Thomas now responsible for Commercial.

**4. To approve the minutes of the meeting held on 9<sup>th</sup> March 2020 & Extraordinary meeting held 23 March 2020.**

The minutes of meeting held on 9<sup>th</sup> March 2020 and the extraordinary meeting held 23 March 2020 were approved for signing by the Chairman. It was noted that Councillor A Lansdell attended the extraordinary meeting, the clerk to make this amendment.



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## **5. To consider any items arising from the minutes of 9<sup>th</sup> March 2020 & Extraordinary meeting held 23 March 2020.**

- a. Noting the resolutions made be delegated authority by Chair, Vice Chair and Clerk since the last meeting.

The resolutions made by delegated authority were noted by the Council.

## **6. Finance & Governance**

- a. To review income and expenditure of payments and consider the authorisation of payments

Payments were noted and were authorisation of payments were approved.

- b. To note the internal audit report and agree actions for recommendations given by auditor

The Chairman read the internal audit. The Council was noted the auditor's findings.

- c. To consider and approve the annual governance statement on 2019/2020 AGAR

The annual governance statement on the 2019/2020 AGAR were approved.

- d. To consider and approve the annual accounting statement on 2019/2020 AGAR

The annual accounting statement on the 2019/2020 AGAR was approved.

- e. To discuss and decide on increasing amount spent on food bank support during Covid19

The Council noted that the grant application stated the Council would 50% match fund the grant awarded. As the Council was awarded £1000, this meant there was £2000 to spend towards supporting the foodbank during Covid19 pandemic.

## **7. To discuss and decide on adoption of the Covid19 policy.**

The Council adopted the Covid19 policy apart from the last paragraph. The content on the last paragraph was generally excepted, Councillor Worsley asked to clarify legislation on a couple of points. Councillor Worsley to come back to the Clerk with his findings.

## **8. To receive committee updates**

- a. Leisure and Pavilion Management

- i. To discuss and decide on charging rent to LSFC for use of containers following the second container being made available by LSTC

Following a lengthy discussion, it was agreed to postpone this item until more information is known by all members.



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- ii. To discuss and decide on purchasing 3 new notice boards to the entrance of the playing fields

Following a lengthy discussion, it was agreed to purchase 3 new noticeboards to a maximum of £400 from Bartlett signs.

- iii. To discuss and decide on new CCTV cameras for the Pavilion

Following a lengthy discussion, it was agreed to purchase 3 new CCTV cameras for the Pavilion.

- iv. To discuss and decide on Synergy Fitness using the playing field and a hire fee if applicable.

Following a lengthy discussion; it was agreed to have an annual charge for Synergy Fitness to use the playing field.

- v. To discuss and decide on a plaque for the back wall in the pavilion entrance.

Following a lengthy discussion, it was agreed for the Clerk to draw up some options for Council consideration

## 9. To note the following meeting dates

- a. Planning & Highways

It was agreed the Clerk would circulate appropriate dates.

- b. Finance & Policy Management (including HR)

It was agreed the Clerk would circulate appropriate dates.

- c. Events

It was agreed the Clerk would circulate appropriate dates.

- d. Leisure & Pavilion Management

It was agreed the Clerk would circulate appropriate dates.

- e. Neighbourhood Plan

It was agreed the Clerk would circulate appropriate dates.

## 10. To receive future agenda items

Councillor Lunness asked for an update on the Long Stratton Town Council van, the clerk advised she was waiting for a comparative quote.

Councillor Woodham asked for an update on the defibrillator for the Pavilion, the clerk advised she was looking at funding options.



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Councillor Woodham asked for an update on the fence to the side of the pavilion carpark. Councillor Bambridge advised that he was waiting for quotes.

*With there being no other business to discuss the Chairman closed the meeting at 21:23pm*

Signed by the Chairman

Date